

## WHAT IS THE STATEWIDE REFERRAL NETWORK?

The Statewide Referral Network (SRN) links vulnerable populations, who are already connected to services, to affordable, available housing. It is managed by the Statewide Housing Coordinator in the Governor's Office, who works with five regional Lead Referral Agents (LRAs). The LRAs receive referrals from various Service Providers in their region, verify eligibility and then send those referrals on to Owners or Property Managers for their consideration as tenants.

Eligible supportive housing populations include persons with disabilities, homeless and at-risk homeless persons.

## WHAT ARE MY OBLIGATIONS AS A PROPERTY OWNER OR PROPERTY MANAGER?

- 1) Notify the LRA as soon as possible prior to the start of pre-leasing of SRN units
- 2) Hold the unit for ninety-days after a certificate of occupancy is issued
- 3) Notify the LRA of SRN unit turnover
- 4) Hold the unit for thirty-days after turnover so the LRA can make referrals.
- 5) Establish a communication plan with your LRA and plan to converse with them regularly.

## WHAT IS ILHOUSINGSEARCH.COM?

ILHousingSearch.org is a free housing resource to help property managers, owners, and landlords advertise rental properties free of charge throughout the State of Illinois. In the case of SRN units, there is a Caseworker Portal that will allow these units to be specifically listed, ensuring that you as a landlord are filling your obligation to rent 10-20% of your units to special needs populations.

Owners and their Agents are required to list SRN units in the Caseworker Portal on [ILHousingSearch.org](http://ILHousingSearch.org)

## WHO DO I CONTACT TO LIST MY PROPERTIES?

Call 1.877.428.8844 or email [info@socialserve.com](mailto:info@socialserve.com). A representative from Social Serve can get you set-up in less than 30 minutes. It will help if you have photos and property information on-hand to expedite the process.

*Sponsored by IHDA, IDHFS, IDHS, & IDoA*



# Statewide Referral Network



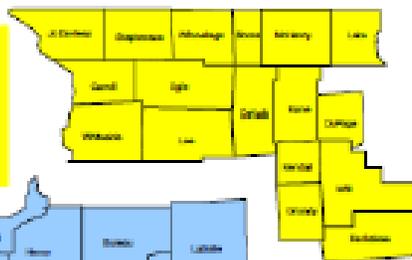
## Information for Owners and Agents of Properties Supported by IHDA Resources



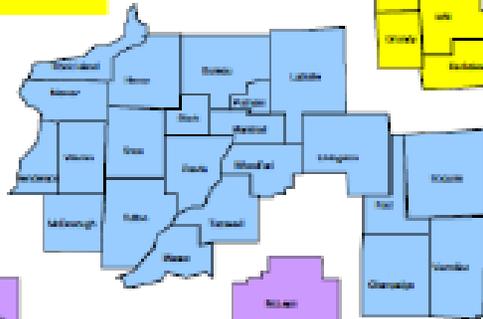
[WWW.IHDA.ORG](http://WWW.IHDA.ORG)

## Lead Referral Agencies for IHDA-DHS Targeting Program Partnership

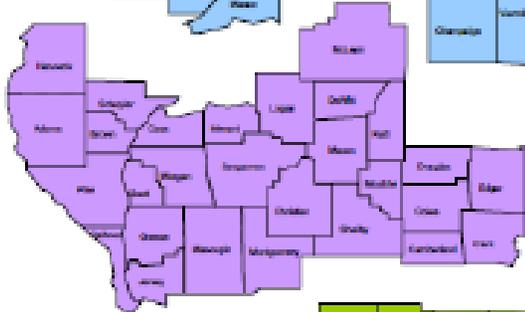
**Region 2**  
 Division of Mental Health/DHS  
 Amparo Lopez  
 P: 847-742-1040x2062  
 F: 847-423-4518  
 amparo.lopez@illinois.gov



**Region 1: Cook County**  
 Brady Harden/Governor's Office  
 P: 312-814-1347  
 F: 312.814.2916  
 brady.harden@illinois.gov



**Region 3**  
 Division of Mental Health/DHS  
 Sally Davidson  
 P: 309-693-5233  
 F: 309-693-3224  
 sally.davidson@illinois.gov



**Region 4**  
 Division of Mental Health/DHS  
 Denise Bartelheim  
 P: 217-786-7537  
 F: 217-786-0024  
 denise.m.bartelheim@illinois.gov

**Region 5**  
 DHS Region 5 Smart Path Team  
 Tracey Williams  
 P: 618-833-8326  
 F: 618-833-5161  
 tracey.boyd@illinois.gov



Note: with the exception of McDonough and McLean counties, the Lead Referral Agency coverage areas correspond with Illinois Department of Human Services' Smart Path regions.

Can Owners or Property Managers directly make referrals of prospective tenants to an SRN unit if a prospective tenant contacts them directly?

No. Owners or Property Managers should refer interested tenants to a Service Provider. The role of the Service Provider is key to the referral process as well as for follow-up case management services.

What do Owners or Property Managers do once they receive a referral from an LRA?

Please process the application just like any other. This includes verifying income, and performing rental, credit and criminal background checks (if any). You should then contact your designated LRA and notify them of your decision.

Who is my designated Lead Referral Agent?

There are five (5) regions throughout the state. Each region has a designated Lead Referral Agent (see accompanying map).

